

## CERTIFICATE OF INSURANCE GUIDELINES

### Camp Roofing, LTD d/b/a Camp Construction Services, d/b/a Camp Facility Services

Camp Roofing, LTD requires a current Certificate of Insurance (COI) evidencing that Subcontractor maintains insurance policies with the coverages and minimum limits required by Camp Roofing, LTD.

Certificate(s) of Insurance must be uploaded to Building Buddy, our 3rd party compliance portal for approval.

#### Insurance Guidelines:

1. **INSURED** Must display correct company name and address. Must match information provided on MSA, IRS W-9 Form and Trade Licenses.
2. **ADDITIONAL INSURED** Certificate(s) must identify Camp Roofing, LTD as Additional Insured on the General Liability and Auto Liability coverages. A copy of the endorsement must be included with the certificate for the General Liability policy.
3. **WAIVER OF SUBROGATION** The certificate must provide Waiver of Subrogation in favor of Camp Roofing, LTD on the General Liability, Auto Liability and Workers Compensation/Employers Liability coverages to the extent permitted by applicable law. A copy of the endorsement must be included with the certificate for the General Liability and Workers Compensation/Employers Liability policies.
4. **POLICY EXPIRATION** The policy dates listed must be current and not expired.
5. **POLICY LIMITS** The minimum insurance limits must meet Camp Roofing, LTD requirements per signed Agreement or Contract.
6. **DESCRIPTION OF OPERATIONS** General Liability and Automobile Liability policies include Camp Roofing, Ltd., d/b/a Camp Construction Services, d/b/a Camp Facility Services; Camp GP, LLC as additional insureds, either by blanket endorsements or with endorsements specifically listing them and the General Liability and Auto Liability and Workers Compensation policies include waiver of subrogation endorsements in favor of these parties, also either with blanket endorsements or endorsements specifically listing these parties. The additional insured coverage is only to the extent (but fully to the extent) of the liabilities assumed in the applicable written contract or agreement. The additional insured coverage for the General Liability policy is not limited to ongoing operations and will pay on a primary basis. The General Liability policy is primary and non-contributing with any other insurance available to the insured and provides a 30-day notice of cancellation to the certificate holder (for other than nonpayment of premium). The additional insured and waiver of subrogation endorsements are attached. The umbrella policy follows form.
7. **CERTIFICATE HOLDER** Must be listed as Camp Roofing, LTD dba Camp Construction Services, d/b/a Camp Facility Services

#### **CERTIFICATE HOLDER**

Camp Roofing LTD., d/b/a Camp Construction  
Services, d/b/a Camp Facility Services  
15139 S Post Oak Rd  
Houston, TX 77053

8. **SIGNATURE** certificate must be signed by the authorized insurance representative (agent or broker).
9. **Professional Liability** required when scope of work includes design, engineering, architectural, demolition, or consulting services.

**SUBCONTRACTOR INSURANCE REQUIREMENTS**

**(A) Normal Risk Trades: General Labor, Carpenters, Flooring, Cleaning, Painting Windows, or any trades not included in risk levels B or C below:**

General Liability	\$1,000,000 Occurrence \$1,000,000 Personal & Adv Injury \$2,000,000 General Aggregate \$2,000,000 Products/Completed Ops
Auto Liability	\$100,000 Bodily Injury (Per person) \$300,000 Bodily Injury (Per accident) \$50,000 Property Damage (per person)
Workers Compensation	\$500,000 Each Accident, \$500,000 Disease – Each Employee \$500,000 Disease – Policy Limit <b>OR</b> valid exemption certificate

**(B) High Risk Trades: M.E.P., Fire Suppression, Welding, Roofing, Framing, Scaffolding Erection and/or use of Cranes & Lifts:**

General Liability	\$1,000,000 Occurrence \$1,000,000 Personal & Adv Injury \$2,000,000 General Aggregate \$2,000,000 Products/Completed Ops
Auto Liability	\$100,000 Bodily Injury (Per person) \$300,000 Bodily Injury (Per accident) \$50,000 Property Damage (per person)
Workers Compensation	\$500,000 Each Accident, \$500,000 Disease – Each Employee \$500,000 Disease – Policy Limit

**(C) Specialty/Professional Trades: Building Demolition, Security Services, Environmental Remediation Contractors:**

General Liability	\$1,000,000 Occurrence \$1,000,000 Personal & Adv Injury \$2,000,000 General Aggregate \$2,000,000 Products/Completed Ops
Umbrella Limit ( <b>Building Demo</b> )	\$5,000,000 Occurrence \$5,000,000 General Aggregate
Umbrella Limit ( <b>Security</b> )	\$1,000,000 Occurrence \$1,000,000 General Aggregate
Auto Liability	\$100,000 Bodily Injury (Per person) \$300,000 Bodily Injury (Per accident) \$50,000 Property Damage (per person)
Workers Compensation	\$500,000 Each Accident, \$500,000 Disease – Each Employee \$500,000 Disease – Policy Limit
Pollution (Building Demo)	\$1,000,000 Occurrence \$2,000,000 General Aggregate